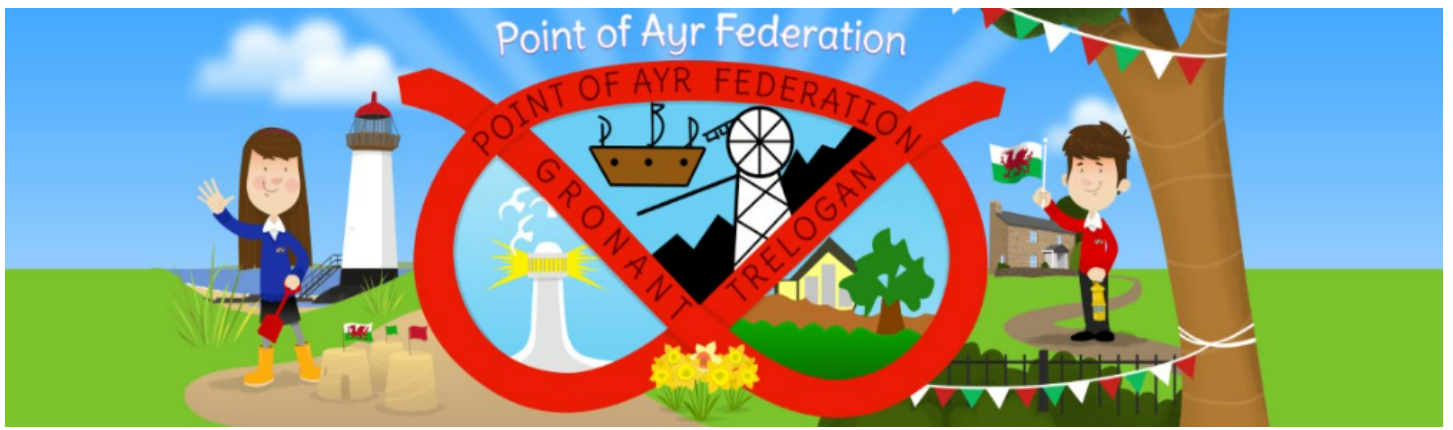


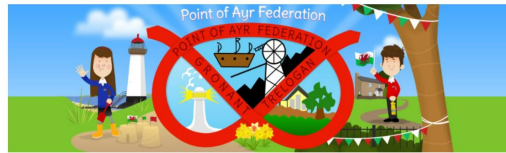


Point of Ayr Federation

Digital Learning Policy November 2022



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Point of Ayr Federation Digital Vision

Leadership At The Point of Ayr Federation, our leadership will be effective in ensuring that the school provides ambitious, creative, authentic and innovative learning experiences for our learners. We will achieve this by:	- Ensuring all our staff are aware of expectations regarding digital competence. - Digital Leader driving and strategically planning for developments in digital learning. - Ensuring our monitoring, evaluation and review cycle continually informs our strategic plans. - Ensuring all stakeholders have the opportunity to input towards the school's digital learning developments.
Education Technology At The Point of Ayr Federation, we will ensure our digital infrastructure continually evolves to ensure that our stakeholders become digitally resilient and ethically informed citizens. We will achieve this by:	- Developing and maintaining strong relationships with IT support partners. Ensuring all decisions around developing infrastructure are strategically informed. - Digital platforms such as Seesaw, IWB and Google for Education provide the basis of our digital learning, ensuring a consistent and progressive approach is taken across the school. - All Stakeholders understand their role in relation to data protection, digital security and have a current understanding of online safety threats.
Professional Learning and Innovation At The Point of Ayr Federation, our stakeholders are empowered through continuous professional learning to become innovators that transform teaching and learning. We will achieve this by:	- Providing regular, high quality opportunities that meet the professional learning needs of our stakeholders. - Providing continuous opportunities for staff to collaborate with others, both internally and externally, share effective practice, and learn from others' experiences. - Allow staff to take ownership of their own development by embracing and discovering new methods of digital learning, supporting teaching and learning.
Curriculum, Innovation and Pedagogy At The Point of Ayr Federation, we are ambitious, creative and innovative in our application of digital competence to transform our pedagogy and the learning experience of all. We will achieve this by:	- Providing purposeful and authentic digital experiences that reflect real life application. - Ensuring teaching and learning is driven by the 12 pedagogical principles. - Ensuring that digital competence is being used to enhance learning progressively across all AoLEs and throughout the whole school.

Digital Vision For The Point of Ayr Federation

At The Point of Ayr Federation, we believe it is essential to provide opportunities across the curriculum for children to develop their digital competence and to use these skills to support their learning. Digital technology helps to make education accessible to all, irrespective of learning styles and individual needs.

Digital learning at The Point of Ayr Federation aims to prepare learners to participate in a rapidly changing world in which work and other activities are increasingly transformed by access to varied and developing technologies. Learners are encouraged to make informed judgments about when and where to use their digital competency skills to best effect, and consider its implications for home and work, both now and in the future.

To deliver our Digital Learning, we are teaching from the New Curriculum for Wales, and the Digital Competence Framework.

Leadership

At The Point of Ayr Federation, our leadership will be effective in ensuring that the school provides ambitious, creative, authentic and innovative learning experiences for our learners.

We will achieve this by:

- Ensuring all our staff are aware of expectations regarding digital competence.
- Digital Leader driving and strategically planning for developments in digital learning.
- Ensuring our monitoring, evaluation and review cycle continually informs our strategic plans.



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- Ensuring all stakeholders have the opportunity to input towards the school's digital learning developments.

Education Technology

At The Point of Ayr Federation, we will ensure our digital infrastructure continually evolves to ensure that our stakeholders become digitally resilient and ethically informed citizens.

We will achieve this by:

- Developing and maintaining strong relationships with IT support partners. Ensuring all decisions around developing infrastructure are strategically informed.
- Digital platforms such as Seesaw, Hwb and Google for Education provide the basis of our digital learning, ensuring a consistent and progressive approach is taken across the school.
- All Stakeholders understand their role in relation to data protection, digital security and have a current understanding of online safety threats.

Professional Learning and Innovation

At The Point of Ayr Federation, our stakeholders are empowered through continuous professional learning to become innovators that transform teaching and learning.

We will achieve this by:

- Providing regular, high quality opportunities that meet the professional learning needs of our stakeholders.
- Providing continuous opportunities for staff to collaborate with others, both internally and externally, share effective practice, and learn from other's experiences.
- Allow staff to take ownership of their own development by embracing and discovering new methods of digital learning; supporting teaching and learning.

Curriculum, Provision and Pedagogy

At The Point of Ayr Federation, we are ambitious, creative and innovative in our application of digital competence to transform our pedagogy and the learning across all AoLEs.

We will achieve this by:

- Providing purposeful and authentic digital experiences that reflect real life application.
- Ensuring teaching and learning is driven by the 12 pedagogical principles.
- Ensuring that digital competence is being used to enhance learning progressively across all AoLEs and throughout the whole school.

Alongside our own school digital policy and vision, our Digital Leader will work within the Holywell cluster to shape and enact the [Holywell Cluster Digital Strategy](#).

Aims of digital learning in our school



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The overall aim of digital learning at The Point of Ayr Federation is to enrich learning for all pupils and to ensure that staff develop the confidence and competence to use digital technology to enhance the teaching and the learning experiences of learners.

Digital learning provides opportunities for learners to:

- Develop their digital competence through the New Curriculum for Wales and the Digital Competency Framework (DCF)
- Use digital technology to find, explore, analyse, exchange and present information responsibly and creatively.
- Develop logical thinking and problem solving.
- Use a range of technology.
- Be responsible and respectful digital citizens.

Role of the Digital Leader

- To undertake professional development opportunities, keeping up to date with current practices/platforms/tools/devices.
- To work with colleagues across our cluster to support the implementation of the cluster's digital vision, and to contribute to an environment of sharing good practice and collaborative professional development.
- To drive and strategically plan for developments in digital learning, including mapping the DCF, to ensure progression of skills.
- To ensure all staff are aware of expectations regarding digital competence, and support staff in implementing the DCF.
- To support the professional development of all staff by providing learning opportunities for staff to develop their own digital confidence and competence, or by providing/organising suitable training so that they take ownership of their own development when embracing and discovering new methods of digital learning; to support teaching and learning within their class.
- To review against Hwb 360 Digi Cymru and use this to inform strategic planning and to coordinate and implement the Federation digital vision and action plan
- To ensure that monitoring, evaluation and reviews continually inform strategic plans, and contribute to the School Development Plan to ensure the development of digital learning across our Federation.
- To ensure that all stakeholders have the opportunity to input towards the school's digital learning developments.
- To review against Hwb 360 Safe Cymru and use this to inform strategic planning, and safeguarding of all stakeholders.
- To be responsible for device management - liaising with staff and ICT Technician/Flintshire County Council.



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- To support the planning and coordination of purchasing and maintaining digital resources, liaising with our ICT Technician/Flintshire County Council.

Role of class teachers

All class teachers and support staff play an important part in the development of digital learning throughout the whole school. ICT and digital competence skills are embedded as a cross curricular responsibility across the school. However, sometimes skills may need to be taught in stand-alone lessons.

- To implement the Digital Competence Framework into their planning and classroom practice.
- To implement 'computation is the foundation for our digital world' area of the Science and Technology AoLE into their planning and classroom practice.
- To monitor the progression of digital competence of learners in their class.
- To make use of digital technologies to fulfil their wider professional role.
- To take ownership of their own professional development by embracing and discovering new methods of digital learning, in order to develop teaching and learning within their class.

Planning and Delivery

Digital learning is holistic and integral throughout the six AOLE's. Learner's digital competence skills are developed through a range of experiences that involve finding, developing, creating and presenting information and ideas.

Teacher's will use the school's expanded Digital Competence Framework Progression of Skills document (DCF Progression Steps 2022). Our cluster is currently developing a Digital Platform/App Progression of Skills overview to support staff in planning for the effective delivery of the DCF across the Federation, whilst also ensuring progression of use and skill set whilst using apps and platforms.

Progression

Curriculum planning will ensure continuity and progression using the New Curriculum for Wales and the DCF.

The school recognises that progression in digital learning involves four main aspects:

- The progressive development of pupil's skills, knowledge and understanding.
- Breadth of digital applications and technologies.
- Increased complexity of contexts in which digital skills are applied.
- The growing autonomy of the pupils in their learning.



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The skills of enquiry, questioning and information seeking are nurtured and developed as tools for life long learning.

Differentiation

Differentiation will be adapted to cater for individual learners' needs e.g. through activities, support, resources and outcomes.

Assessment, Recording and Reporting

Evidence of work can be viewed through accessing Google Classroom, shared documents and drives, and through viewing Seesaw. Where possible, digital work will be marked in line with the school **Feedback and Marking policy**

Examples of digital work produced by learners will be chosen and uploaded by the children, onto their Digital Portfolios.

Equal opportunities

All learners regardless of race, gender or ability will have the opportunity to develop their digital skills.

We must ensure that all our pupils;

- Have digital resources.
- Have equal opportunities to develop their competency skills.
- Use software and technology which is appropriate to their ability.

Pupils with Additional Learning needs (ALN)

We recognise that pupils with ALN, including more-able and talented (MAT) pupils benefit from digital learning experiences as it can;

- Cater for all children's individual needs.
- Increase access to the curriculum.
- Enhance language skills.



The ALNCO, Digital Lead and outside agencies where necessary, will jointly advise teachers on the digital support that can be provided to individual children with particular needs.

Health and Safety

It is imperative that all electrical equipment is kept in good working order and is tested in accordance with FCC guidance. Staff have a responsibility to report faulty equipment to a member of the senior leadership team and/or Digital Lead. Staff, parents, governors and learners will be made aware of the **Acceptable Use policy** for the use of digital technology.

Hardware and Software resources

An audit of current resources has been undertaken, with the needs and priorities identified and sources of funding explored. Acquisition of appropriate resources is planned in line with provision of staff development, learner ratios, and the SDP. All teaching staff have been provided with laptops and iPads, and a shared laptop is available at both school sites for support staff to use, and to aid them with their planning and delivery of the CfW, including the DCF.

Interactive screens are located in all classrooms, and each class has an allocation of Chromebooks, iPads and where available, laptops, in line with the current device to learner ratio outlined by Flintshire County Council. Acceptable Use agreements are signed by staff via our **Acceptable Use Policy**, and by learners and parents via our **Photographs and Digital Communications** consent form.

Agreements/Consents to Ensure a Secure Online Environment

Within our **Photographs and Digital Communications** consent form we secure consent from parents and learners for the following:

- Acceptable use guidelines are agreed by learners and parents.
- HWB Additional Services consent is gained from learners and parents.
- Parents agree to understanding how Seesaw is used across the Federation, including how personal data is stored, parental access, and appropriate logging in guidelines for learners.
- Scratch block-based coding consent is gained from learners and parents.
- Blended learning and Live Lesson Online Learning agreements are obtained by pupils and parents.

Acceptable use guidelines are signed and agreed by staff within our Acceptable Use policy.



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Professional Development

Professional development support and training will be given to all staff to develop their confidence and competence in the use of ICT as a tool for both teaching and professional practice. Staff needs have been identified via a skills audit and will be developed through personal professional development, and performance management targets. Relevant INSET will be delivered by various means such as twilight sessions, if acceptable, or during a staff development day.

Use of ICT in school Management

The school considers it is important that all staff endeavour to use digital technology confidently in their daily work for teaching, activity sheets, displays, planning, tracking/assessment and reporting. SIMS is also used for registration purposes by class teachers and by the administration team.

Upgrading and Replacement of Infrastructure

The current infrastructure has been designed to meet the needs of the school at the current time. All Chromebooks, laptops, iPads and computer desktops are currently operating on Wi-Fi lines installed by Flintshire County Council. The school has regular visits from the Holywell ICT Technician who checks and updates necessary equipment.

All staff have a responsibility to report any issues and problems to the Digital Lead or school secretary so that it may be added to the TopDesk system, and dealt with appropriately by our ICT Technician.

Monitor and reviewing

Monitor and reviewing is carried out by the Digital Leader and Headteacher, in the following ways:

- Learning walks/observation of displays.
- Looking at work.
- Discussions with learners.
- Planning reviews - to ascertain the range of digital learning experiences offered.
- Informal discussion with staff.
- Evidence with children's individual folders on Seesaw, HWB and Google Classroom.
- Classroom observations with a targeted objective.



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